

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006



ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

Introduction

From the Director of Campus Safety

Albertson College of Idaho is a community where about 1,000 people work, live, and study on a beautiful, historic campus in Caldwell, Idaho. Living and working in a tranquil environment such as Albertson College can cause us to forget that crime and other problems can plague us just as they do in other communities. The purpose of this report is to equip you with the information you need to stay safe while at Albertson College.

The Department of Campus Safety is the primary department at Albertson College charged with creating a safe and secure environment. This task, however, is not one we can accomplish alone. Crime prevention, risk identification, and problem solving are the responsibilities of everyone. We ask you to join us in these efforts.

Our efforts to maintain a safe and secure environment rely on our ability to develop collaborative relationships with the college community. We believe that through partnering and problem solving, we can make Albertson College one of the safest in the nation. We are committed to the philosophy of community policing and problem solving, and encourage involvement in our community.

We hope you will find this report informative and helpful, and that your stay at Albertson College will be both pleasant and safe. If you have questions or would like further information about safety and security at A.C.I., please visit us online at <http://http://www.albertson.edu/administration/campusSafety/default.asp?ID=campus> or stop by our offices in Hendren Hall or call 208-459-5341.

Allan Laird, Director

Department of Campus Safety

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

The Campus Security Act -- Legal requirements

Why a Campus Security Report?

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to it. Violators can be "fined" up to \$27,500 by the U.S. Department of Education, the agency charged with enforcement of the Act and where complaints of alleged violations should be made, or face other enforcement action.

The Clery Act, originally enacted by the Congress and signed into law by President George Bush in 1990 as the Crime Awareness and Campus Security Act of 1990, was championed by Howard & Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery.

Annual Report-

Schools have to publish an annual report every year by October 1st that contains 3 years worth of campus crime statistics and certain security policy statements including sexual assault policies which assure basic victims' rights, the law enforcement authority of campus police and where students should go to report crimes. The report is to be made available automatically to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Schools can comply using the Internet so long as the required recipients are notified and provided the exact Internet address where the report can be found and paper copies are available upon request. A copy of the statistics must also be provided to the U.S. Department of Education.

Crime Statistics-

Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus, and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement, and other school officials who have "significant responsibility for student and campus activities" such as student judicial affairs directors. Professional mental health and religious counselors are exempt from reporting obligations, but may refer patients to a confidential reporting system which the school has to indicate whether or not it has.

Crimes are reported in the following 7 major categories, with several sub-categories: 1.) Criminal Homicide broken down by a.) Murder and Nonnegligent Manslaughter and b.) Negligent manslaughter; 2.) Sex Offenses broken down by a.) Forcible Sex Offenses (includes rape) and b.) Nonforcible Sex Offenses; 3.) Robbery; 4.) Aggravated Assault; 5.) Burglary; 6.) Motor Vehicle Theft; and 7.) Arson.

Schools are also required to report the following three types of incidents if they result in either an arrest or disciplinary referral: 1.) Liquor Law Violations; 2.) Drug Law Violations; and 3.) Illegal Weapons Possession. If both an arrest and referral are made only the arrest is counted.

The statistics are also broken down geographically into "on campus," "residential facilities for students on campus," noncampus buildings, or "on public property" such as streets and sidewalks. Schools can use a map to denote these areas. The report must also indicate if any of the reported incidents, or any other crime involving bodily injury, was a "hate crime."

Access To Timely Information-

Schools are also required to provide "timely warnings" and a separate more extensive public crime log. It is

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

these requirements which are most likely to affect the day to day lives of students. The timely warning requirement is somewhat subjective and is only triggered when the school considers a crime to pose an ongoing "threat to students and employees" while the log records all incidents reported to the campus police or security department.

Timely warnings cover a broader source of reports (campus police or security, other campus officials, and off-campus law enforcement) than the crime log but are limited to those crime categories required in the annual report. The crime log includes only incidents reported to the campus police or security department, but covers all crimes not just those required in the annual report, meaning crimes like theft are included in the log. State crime definitions may be used.

Schools that maintain a police or security department are required to disclose in the public crime log "any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department." The log is required to include the "nature, date, time, and general location of each crime" as well as its disposition if known. Incidents are to be included within two business days but certain limited information may be withheld to protect victim confidentiality, ensure the integrity of ongoing investigations, or to keep a suspect from fleeing. Only the most limited information necessary may be withheld and even then it must be released "once the adverse effect...is no longer likely to occur."

The log must be publicly available during normal business hours. This means that in addition to students and employees the general public such as parents or members of the local press may access it. Logs remain open for 60 days and subsequently must be available within 2 business days of a request.

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

Our Mission

The mission of the Albertson College of Idaho Campus Safety Department is *to serve* the campus community with *respect, fairness, and compassion*. To be *committed to protection* of life and property and preservation of peace, order, and safety by upholding campus policies and local, state, and federal law. We are committed to *providing a safe environment* for our students, faculty, staff, and visitors.

Office Information

The Office of Campus Safety reports to the Dean of Students of Albertson College. Campus Safety works closely with all departments of the college to ensure that safety policy and procedures are uniformly executed and conveyed in a clear and consistent manner to all the college's students, faculty, and staff.

Our office is located at Hendren Hall on the Albertson College campus at 2112 Cleveland Blvd. It's open 24 hours a day, 365 days a year. Uniformed Campus Safety officers, a supervisor, and a director provide around-the-clock patrol and services to the campus community. Campus Safety officers are unarmed private security officers. They have the same arrest powers as a private citizen as provided by Idaho law.

Campus Safety officers are responsible for a full range of safety services to the community, including all crime report investigations, medical emergencies, fire emergencies, traffic accidents, and enforcement of all college policies including those relating to alcohol use, drug use, and weapons possession.

Campus Safety officers submit reports on all incidents on campus that are reported to the department. Reports that are criminal in nature are referred to the Caldwell Police Department at the request of the reporting party, and automatically become part of its record-keeping process. Serial numbers of vehicles and other items stolen from campus are reported through the local police authorities to the National Crime Information Center (NCIC).

Contact Us

To report crimes or emergencies, members of the college community should call 459-5151 if off campus or x5151 from any campus extension. For life-threatening emergencies, call 9-911 from any campus extension or press the red button on any courtesy phone located throughout the campus. Be prepared to advise the dispatcher where the emergency is located. If time permits call x5151 so that Campus Safety officers can respond.

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

Campus Policies

Procedures and Policies:

Campus Safety Officers, interagency cooperation and enforcement authority,

Officers are assigned to this department after a complete and thorough background investigation. Annual, as well as on-going, training is provided. Both full and part-time officers come from a variety of safety and security backgrounds including law enforcement, fire department, military, and private security. These officers are supervised by the Director of Campus Safety. The officers handle the full range of public safety services and enforce all laws as well as college policies. The college works closely with the Caldwell Police Department, Canyon County Sheriff and Prosecutor's Victim/Witness Program. Any reports of incidents involving Albertson students, on or off campus, are forwarded to the Dean of Student Affairs (or his designee) so that the best interests of students, employees and the community can be served. Albertson considers personal safety a priority. Incident reports and safety concerns are reviewed and acted upon according to professional law enforcement standards.

Students are required to comply with the directives of Campus Safety officers and any college official, including residence life staff members, in performance of their assigned duties. Students are required to present valid identification when requested to do so. Campus Safety officers may detain a suspect when there is reasonable suspicion or probable cause to believe that a crime has been committed.

Campus Safety is responsible for the enforcement of policies, rules and regulations set forth by Albertson College, and to report criminal violations to the proper authorities.

Campus Policies

Alcohol Policy

General Alcohol Policies and Expectations

As an academic community, Albertson College is concerned about how alcohol can potentially interfere with the educational development of our students, interrupt their academic programs, injure their health, adversely affect others in our community, or irreparably prevent them from entering into a successful career.

Albertson College expects students, faculty and staff to know and respect all campus alcohol policies and statutes of the state of Idaho that govern the possession and use of alcoholic beverages. Campus alcohol policies include, but are not limited, to those described here in the Student Life Honor Code.

These policies and expectations, as also stated in the Student Life Honor Code, apply to all official college functions that involve students. If an event will not include students, organizers still are expected to reference and utilize these policies

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

and expectations as general guidelines.

Student Events

An official college function is defined as any on or off campus event that is led by college employees or students, advertised on campus, or held under the auspices of registered campus organizations.

Individuals must be at least 21 years of age to consume, possess, furnish or serve alcoholic beverages.

Alcohol is permitted only in residence hall rooms where both students are legal-aged. Consumption of alcohol must take place with the door closed.

All persons in a room must be 21 in order for open and/or visible containers of alcohol to be present. Alcohol must be stored out of sight and in a sealed container if guests in a room of a legal-aged student are under 21.

Open containers of alcohol are prohibited in all public areas and on campus grounds unless authorized by the Dean of Students or his/her designee in accordance with the Registered Campus Event process. (See Registered Event Where Alcohol is Served under the Student Activities section of the Student Life Honor Code.)

Common source alcohol containers (i.e., kegs, beer balls, trash cans of punch, etc.) are prohibited. Bulk container violations are considered a serious violation and may result in disciplinary action unless approved through the Registered Campus Event process.

Any member of the Albertson College community who is not of legal drinking age may not possess alcohol-related paraphernalia (e.g. beer bong, funnel, empty bottles, etc).

Possession, use, manufacture, or sale of a false identification card for the purpose of dispensing or purchasing alcohol is prohibited and against the law.

Individuals who host social events where alcohol is served are responsible for ensuring all applicable policies and laws are enforced. Social hosts may also be held responsible for the conduct of their guests and for any damage (direct or indirect) that may occur as a result of the event.

Intoxication is not an acceptable justification for irresponsible or inappropriate behavior.

Alcohol may only be served at official college functions by a licensed and insured alcohol provider.

Advertising the presence of alcohol, via email, web sites, posters, etc., at an on or off-campus event is prohibited.

Student fee funds may not be used to purchase alcohol.

Those of legal age who consume alcoholic beverages are expected to do so in moderation and in a manner that ensures other community members' rights to privacy, work, sleep and study. Loud or disruptive behavior, interference with cleanliness or drinking habits that are disruptive or injurious to the health or

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

education of individuals will not be tolerated and will result in disciplinary action. Violations may result in the student's suspension from the residence halls or from the college.

In accordance with the Higher Education Act of 1998, the college reserves the right to contact the parent(s) or guardians(s) of students under the age of 21 involved in violations of college alcohol policies.

Information and services (e.g. assessment, referral and counseling) are available through the Residence Life office, Wellness Center (counselors and nurse) and Campus Safety office.

Idaho Alcohol Statutes

The following is a summary of applicable Idaho statutes. For more information, contact the Student Affairs Office, the Caldwell Police Department or the Idaho Liquor Control Board.

Legal Drinking Age (Idaho Code 23-949)

Any person under the age of 21 who shall purchase, attempt to purchase, possess, serve, dispense, or consume beer, wine, or other alcoholic liquor shall be guilty of a misdemeanor punishable according to the schedule set out in Idaho Code 18-1502.

Every person convicted of a misdemeanor under this section shall be punished by a fine of not more than \$1,000. The second conviction shall be punished by a fine of not more than \$2,000 or up to 30 days in jail or both. The third and subsequent convictions shall be punished by a fine of not more than \$3,000 or up to 60 days in jail or both.

Disposal of Alcohol to Minors, Minors in Possession, Minor in Consumption (Idaho Code 23-603)

Any person who shall sell, give, or furnish, or cause to be sold, given, or furnished, alcoholic or intoxicating liquor to a person under the age of 21, shall be guilty of a misdemeanor. A second or subsequent violation of this section by the same defendant shall constitute a felony.

Adult in the Presence of a Minor Consuming Alcohol/Encouraging Violations of the Youth Rehabilitation Act (Idaho Code 16-1817 and 20-526)

If a person of legal age is in the presence of a juvenile who is drinking an alcoholic beverage and fails to take action, the adult is considered to be "contributing to the delinquency of a minor."

Driving While Intoxicated (Idaho Code 18-8004)

It is unlawful for any person who is under the influence of alcohol, drugs or other intoxicating substances, or who has an alcohol concentration of 0.08, or more to drive a motor vehicle upon public or private property open to the public.

Driving While Intoxicated by Underaged Persons/Zero Tolerance Statute (Idaho Code 18-8004-1d)

It is unlawful for any person under the age of 21 who has an alcohol concentration of at least .02, but less than 0.08, to drive a motor vehicle upon

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

public or private property open to the public.

Whenever a person pleads guilty or is found guilty of violating any law pertaining to the possession, use, procurement, attempted procurement or dispensing of any beer, wine, or other alcoholic beverage, and such person was under 21 years of age at the time of such violation, then in addition to the above penalties, the court shall suspend the person's driving privileges for a period of not more than one year.

Second or subsequent violations shall result in the suspension of the person's driving privileges for a period of not more than two years, and/or the surrender of his license or permit to the court, and the court may also order the person to undergo and complete an alcohol evaluation and to complete an alcohol treatment or education program (Idaho Code 18-1502).

Religious Events

Albertson College is widely supportive of various religious traditions and the participation of our students in religious celebrations. There is, however, the potential that an appropriate religious celebration will include the use of alcohol. In these cases, the college must affirm its commitment to religious freedom while at the same time meeting its obligations to the law and to the safety of our students. Therefore, when a proposed religious event necessitates the inclusion of alcohol, the college will consult with the officiating clergy to determine the minimum amount of alcohol required for the appropriate celebration. Only that amount of alcohol will be permitted. If a faculty or staff member officiates, the same policy holds; appropriate clergy will be consulted, and the minimum amount of alcohol will be permitted. Responsible ritual use of alcohol is to be communicated and reasonable precautions taken to ensure adherence; intoxication is never the intent. Alternatives need to be provided along side the alcoholic beverages for minors and others who desire not to partake of alcohol.

This policy applies to events both on campus and off campus when they are led by College employees, advertised on campus, or held under the auspices of registered campus organizations.

Study Abroad Trips

Study abroad opportunities are an enriching component of an Albertson College education, and our faculty-led trips are a great way for students to learn about and personally experience a different culture. As cultural norms and laws concerning alcohol differ from country to country, the college believes that faculty and students who participate in a study abroad trip should adhere to the widely accepted norms and laws of the host country. Although faculty should not feel obligated to enforce the laws of Idaho and the United States when in another country, it is advisable that faculty remain cognizant of our societal norms and that they do not purchase or make alcohol available to underage students.

College Employees

No employee of Albertson College may host an event for our students, on or off

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

campus, that permits, encourages, or creates the conditions for alcohol abuse or consumption by students under the lawful drinking age. College employees are expected to be familiar with and strictly adhere to these alcohol policies. This document outlines Albertson College of Idaho's expectations for college-related alcohol events, but ultimately it is the responsibility of every faculty and staff member to take reasonable precautions to avoid putting students, other employees, guests of the college, themselves, and/or the college at risk. A violation of the alcohol policies or the failure to exercise reasonable care regarding college employees' responsibilities under this policy may lead to reprimand, termination from employment, or other legal action.

Other College Social Functions

From time to time, alcoholic beverages may be served at College social functions, which may be defined as "closed events" or "invitational events" at which the majority of guests are expected to be age 21 or over. Examples include faculty socials, Board of Trustee events, alumni and other events. Although the guidelines set forth above for student events should be referenced and followed to the extent practical and reasonable, the event does not require registration as a Campus Event. However, the organizer or host has the responsibility to see that all legal requirements are observed and that the College guidelines, as stated above, are considered, and that all guests act responsibly. Further, events where alcoholic beverages are provided on campus may justify the services of an independent caterer who should be requested to furnish its own liability insurance and provide the CFO/Dean of Students with written proof of insurance coverage in advance of the event.

Illegal Drugs

State Law

In the statutes of the State of Idaho within the "Uniform Controlled Substances" section, marijuana is one of a great number of substances included within the Schedule I and II categories. The code prescribes the imposition of fines up to and including \$10,000 and/or prison sentences of up to five years for a felony conviction of possessing marijuana in an amount greater than three ounces net weight. Lesser amounts may constitute reduced penalties or a misdemeanor. Violations of Section 37 of Idaho Code with respect to a controlled substance, which is classified as a narcotic drug, or a controlled substance in Schedule II, may be subject to fines up to and including \$20,000 and prison sentences up to life imprisonment.

Drug convictions also have other ramifications for students. After July 1, 2000, students convicted of offenses involving possession or sale of controlled substances are ineligible to receive any grant, loan or work assistance for a specified period of time.

Ineligibility period for possession of a controlled substance

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

1st Offense 1 year
2nd Offense 2 years
3rd Offense Indefinite

Ineligibility period for sale of a controlled substance

1st Offense 2 years
2nd Offense Indefinite

Violations of Federal and Idaho state laws regarding drugs are also violations of Albertson College policy and are subject to disciplinary action up to and including suspension or permanent dismissal from the college.

As a guide to students, the following statements are offered:

- Drug misuse includes, but is not limited to, possession, using, selling, giving away, dispensing, mixing, administering, aiding or assisting others in such activities.
- If a drug case is initiated in civil court rather than on the campus, serious college sanctions may await disposition of the case in the court. The college's policies are however, separate from those established by Federal or Idaho state statute.
- While empowered only to take action within its own provinces, the college will cooperate with the law enforcement agencies in accordance with statutory procedures.
- Conversely, as an educational institution rather than a law enforcement agency, the college recognizes the appropriateness of handling certain drug problems individually and from a counseling and medical, rather than from a punitive, point of view.
- Students are urged to reflect very seriously upon their own attitudes and actions with regard to drug abuse and to seek out information and counseling assistance through the college counselor, the Dean of Student Affairs, or other personnel as may seem most appropriate.

Parent Notification

In accordance with the High Education Act of 1998, the college reserves the right to contact the parent(s), or guardian(s) of students involved in violations of college controlled substances policies or in the event of a life threatening situation.

Other Drugs: Enforcement

The college reserves the right to handle the assignment of sanctions for the use, possession, and sale of other drugs in a manner appropriate to the severity of the incident. Felony crimes will be referred to local law enforcement.

Weapons

Any instrument that is used or is readily capable of causing serious physical injury is considered dangerous and is therefore prohibited. College staff will confiscate prohibited items and individuals involved may be subject to disciplinary action, included expulsion. Examples of prohibited articles include, but are not limited to:

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

bombs, knives, num chucks, throwing stars, air rifles, pellet guns, pistols, firearms, ammunition, hunting equipment, gun powder, fireworks, explosives, and gasoline. If you have any questions regarding this policy please contact Campus Safety (x5151) or the Office of Residence Life (x5150).

Procedures

Access to campus facilities and dormitories

Campus Safety personnel carry keys to all buildings and are responsible for locking and unlocking buildings. This includes opening buildings for special events. Calls for service are prioritized, and life-endangering calls hold a higher priority than building entry. A card access control system is also installed in several academic and administrative buildings. Community members with questions about the system should contact the Department of Campus Safety.

Special procedures for residence hall access

All residence halls are equipped with an automated card access control system. Unlimited access is available to students and authorized staff via the system. Guests and other visitors may visit residence halls as long as they have been authorized by a member of the community. The exterior doors to student residence halls remain locked 24 hours a day. In addition to the automated card access control system, all exterior doors in the residence halls are equipped with a centrally monitored electronic alarm system. Campus Safety officers will respond to any alarm that indicates a forced open, or held open, door.

Security considerations in the maintenance of campus facilities

The college maintains a strong commitment to campus safety. Campus Safety officers and designated representatives of the physical plant survey the grounds of the campus to ensure that lighting and vegetation meet safety standards. Members of the campus community are encouraged to report any lighting deficiencies or other safety concerns to Physical Plant at x5551 or Campus Safety x5151.

Campus Safety Alerts

Timely warning notices

To help prevent crimes or serious incidents, the Department of Campus Safety, issues Campus Safety Alerts in a timely manner to notify community members about criminal activity in and around our community. Members of the community

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

who know of a crime or other serious incident should report that incident as soon as possible to Campus Safety, so that an alert can be issued, if warranted.

Distribution of Campus Safety Alerts

The department distributes Campus Safety Alerts in various ways to include e-mailing the announcement and posting alerts on bulletin boards throughout campus.

Daily Crime Log

The Department of Campus Safety maintains a Daily Crime Log that records, by the date incidents reported to us, all crimes and other serious incidents that occur on campus, in a non-campus building or property, on public property, or within the department's patrol jurisdiction. The Daily Crime Log is available for public inspection at our office. The Daily Crime Log includes the nature, date, time, and general location of each crime reported to us, as well as the disposition of the complaint, if this information is known at the time the log is created. The department posts specific incidents in the Daily Crime Log within two business days of receiving a report of an incident. We reserve the right to exclude crime report information from the log in certain circumstances.

Stranger and Relationship Violence

Stranger and relationship violence are forms of behavior that seriously harm the Albertson College community. These crimes will not be tolerated on campus under any circumstances.

Definitions

Sexual Assault

Any non-intercourse sexual activity, however slight, with any object, by a man or a woman, without unequivocal consent.

Sexual Battery

Any unwanted touching, however slight, of an intimate part of another person for the purpose of sexual arousal.

Rape

Any sexual intercourse, anal, oral or vaginal, however slight, with any object, by a man or a woman, without unequivocal consent. Rape may occur between individuals who know one another (Acquaintance Rape) or between strangers. (Stranger Rape).

Unequivocal Consent

Consent that is informed, freely and actively given, via mutually understandable words or actions which indicates a willingness to engage in an activity at the same time, in the same manner with another individual or individuals.

Unequivocal Consent can not be given when one or both individuals are under the influence of alcohol or drugs.

Sexual Harassment

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

Any unwelcome sexual conduct which is related to any condition of employment or evaluation of student performance. It includes unwarranted sex-related comments, sexually explicit comments or graphics, unwelcome touching, etc. Sexual harassment can take the form of making derogatory jokes based on sex, crude or offensive language, spreading rumors about a person's sexuality, placing a compromising photo on the web, or ogling. These behaviors cause the recipient discomfort or humiliation, and continue after the recipient has made clear that they want them to stop.

Stalking

The willful, repeated, and malicious following, harassing or threatening of another person. This includes being telephoned, e-mailed or text-messaged, being waited for outside or inside places, being watched from afar, and/or being followed.

Relationship Violence

The actual or threatened physical, sexual or psychological and emotional abuse between persons in a platonic, professional or intimate relationship. The violence is motivated by the perpetrator's desire to exert control and/or power over the victim in a way that undermines the victim's sense of safety and self.

Dating Violence

The actual or threatened physical or sexual violence or psychological and emotional abuse toward a current or former dating partner. Dating partners may be heterosexual, bisexual or homosexual.

Hazing

Any activity expected of someone joining a group (or to maintain full status in a group) that humiliates, degrades, or risks emotional and/or physical harm, regardless of the person's willingness to participate.

Bias Crimes

Crimes that are motivated in whole or in part by hatred against a victim based on his or her race, religion, sexual orientation, ethnicity, national origin or disability.

Sexual Interaction

In the absence of mutually understandable words and actions that clearly indicate consent, it is the responsibility of the sexual initiator to make sure that he or she obtains unequivocal consent from his or her partner before engaging in any sexual activity. Consent to one form of sexual activity does not necessarily imply consent to other forms of sexual activity. Mutually understandable consent must be obtained by the initiator at every stage of sexual interaction.

Consent which is obtained through the use of force, actual or implied, whether that force is exerted physically or through threats, intimidation or coercion, does not constitute unequivocal consent.

Physically incapacitated persons cannot give consent to sexual activity. Such incapacitation may be the result of drugs or alcohol, voluntarily or involuntarily consumed, unconsciousness or anything else that renders an individual physically

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

helpless.

Reporting Sexual Violence

Where there is reason to believe that an incident of sexual violence has occurred, the person who has been violated has three options for reporting the incident:

Anonymous

A report filed with a college counselor or Advocate through the Men's and Women's Center who guarantee that no name shall be attached to the report unless express permission is given to do so. This report will be used by the college administration to track trends, plan educational awareness programming and other community safety concerns. Note: A report made to college personnel (with the exception of college counselors and advocates) cannot remain anonymous.

Confidential

A report filed with the request that the name of the person filing be withheld. However, if this report is made to College personnel, the report provides the College and the community with the obligation to identify the person responsible and address the factors that might prevent such an occurrence in the future.

Open

A report that is filed with name of the accuser fully disclosed.

Reports may be made to any of the following:

- Dean of Student Affairs: x 5841
- Counseling Center: x 5561
- Campus Ministry: x 5282
- Campus Safety: x 5151
- Men's and Women's Center Advocates: x 5878
- Residence Life: x 5121

College Response to Sexual Violence

Confidential and Open reports of sexual violence are submitted to the Dean of Student Affairs (or designee). As outlined in the campus disciplinary system, the Dean of Student Affairs will determine whether or not a hearing will be held and relay information about victim rights in the disciplinary process. Where there is reason to believe that violence has occurred, the College will pursue disciplinary action through the campus disciplinary system. Such discipline may include the possibility of suspension or dismissal from the College. In addition, Albertson College may pursue enforcement of its own rules whether or not legal proceedings are underway or in prospect and may use information from third party sources, such as law enforcement agencies and the court, to determine whether College rules have been broken. The College makes no attempt to shield members of the Albertson College community from the law, nor does it intervene in legal proceedings against a member of the community.

The Importance of Reporting

The College strongly urges students who have experienced sexual violence to

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

come forward and report their experiences, with either an anonymous, confidential or open report. Not only do the reports help identify potential predators, but more important, they connect students to invaluable resources that may help her or him deal with the inevitable repercussions that follow such a traumatic event. In addition, such reports help the College create educational programs that can prevent such incidents from happening in the future. An individual filing a report does not need to file a criminal complaint.

What Should I Do?

Many victims of sexual assault, sexual battery or rape are unsure what to do. They may be ashamed to speak to anyone or be afraid that no one will believe them. Sometimes victims feel that somehow the action against them was their fault. Our primary concern is that the victim receives proper medical attention and counseling.

- If you are the victim of a sexual assault, the following should serve as a guide:
 - Go to a safe place.
 - Call a friend, relative, resident assistant, or someone you trust to come and be with you.
 - Preserve evidence. Do not shower, douche, bathe, change clothing, or remove anything from the scene of the assault.
 - Get medical attention. In order to protect your health and attend to any injuries or infections that may arise from the assault, medical treatment is necessary. Even if you don't think you want to report the assault or press charges, it is important to be examined by a physician as soon as possible after the assault. Emergency room personnel are trained in the collection of physical evidence which will help you if you should later choose to use legal avenues.
 - Talk to someone. It is especially important to find someone to talk to about the assault as soon as possible.

Victims/survivors of sexual assaults may experience one or more common, but highly stressful, reactions. These include depression, self-blame, intense anxiety, confusion, a feeling of loss of control and recurrent nightmares. These reactions may continue long after the assault. Discussing the experience with a trained professional can be very helpful. The following campus and community resources are available:

- Counseling Center: x5561
- Campus Ministry: x5282
- Dean of Student Affairs: x5841
- WCA Rape Crisis Center: 345-7273
- Caldwell City Victim Witness Coordinator : 455-3112
- Canyon County Victim's Rights Unit: 454-7391
- Men's and Women's Center Advocates: x 5878

Filing a report does not commit you to pressing charges, but the information you

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

provide about an incident or individual may be critical to preventing further violence. However, the college may follow-up on a campus report regardless of whether the victim wants to press charges, if it is deemed that there is a threat to the campus community.

Workplace violence

Albertson College of Idaho's goal is to maintain a work environment free from intimidation, threats or violent acts. The College has adopted a zero tolerance policy regarding violence in the workplace. This includes, but is not limited to, intimidating, threatening or hostile behaviors, physical abuse, vandalism, arson, sabotage, use of weapons, carrying weapons of any kind onto College property, or any other act, which, in administration's opinion, is inappropriate to the workplace.

Employees who feel they have been subjected to any of the behaviors listed above are required to report the incident immediately to their supervisor or the Office of Human Resources. Complaints will be fully investigated. Based upon the results, disciplinary action will be taken against the offender, if appropriate. Employees who observe or have knowledge of any violation of this policy should immediately report it to College administration or the Office of Human Resources. Administration will act when unforeseen events transpire and look to employees for support of this policy. Employees are empowered to contact the law enforcement authorities without first informing administration when they believe a threat to the safety to themselves or others exists.

The College reserves the right to conduct searches and inspections of employees, their personal effects or College-provided materials including, but not limited to, lunch bags, boxes, thermoses, purses, lockers, desks, computer files, cabinets, file drawers, packages, or vehicles, without probable cause. Any illegal and unauthorized articles discovered may be taken into custody and may be turned over to law enforcement representatives. Any College employee who refuses to submit to a search may be subject to disciplinary action up to and including termination.

Prevention Act

Sex Crimes Prevention Act

Information concerning registered sex offenders may be obtained by contacting the Canyon County Sheriff's Office Record Department, located at 1115 Albany in Caldwell, Idaho, or calling 208-454-7488. You may also view the sex offender registry with the Idaho State Police at

http://www.isp.state.id.us/identification/sex_offender/index.html .

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

Definitions

Federal Bureau of Investigation Uniform Crime Reporting/National Incident-Based Reporting System Crime Definitions

Excerpted from the Implementing Regulations of the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act" (originally the Campus Security Act) originally published in the *Federal Register* on April 29, 1994 (Vol. 59, No. 82) and November 1, 1999 (Vol 64, No. 210).

The following definitions are to be used for reporting the crimes listed in 34 CFR sec. 668.46 (previously 668.47) in accordance with the Federal Bureau of Investigation's Uniform Crime Reporting Program. The definitions for murder, robbery, aggravated assault, burglary, motor vehicle theft, weapon law violations, drug abuse violations and liquor law violations are excerpted from the *Uniform Crime Reporting Handbook*. The definitions of forcible and nonforcible sex offenses are excerpted from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Handbook.

Crime Definitions From the Uniform Crime Reporting Handbook

Arson

Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Criminal Homicide-Manslaughter by Negligence

The killing of another person through gross negligence.

Criminal Homicide-Murder and Nonnegligent Manslaughter

The willful (nonnegligent) killing of one human being by another.

Robbery

The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault

An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary

The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Motor Vehicle Theft

The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

are later abandoned including joyriding.)

Weapon Law Violations

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug Abuse Violations

Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous nonnarcotic drugs (barbituates, benzedrine).

Liquor Law Violations

The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Sex Offenses Definitions From the National Incident-Based Reporting System Edition of the Uniform Crime Reporting Program

Sex Offenses-Forcible

Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

A. ***Forcible Rape***-The carnal knowledge of a person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

B. ***Forcible Sodomy***-Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

C. ***Sexual Assault With An Object***-The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

*D. **Forcible Fondling***-The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

Sex Offenses-Nonforcible

Unlawful, nonforcible sexual intercourse.

A. ***Incest***-Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

B. ***Statutory Rape***-Nonforcible sexual intercourse with a person who is under the statutory age of consent.

Source: Federal Register, April 29, 1994, Vol. 59, No. 82; Federal Register, November 1, 1999, Vol. 64, No. 210.

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

2006	Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
		CRIMINAL HOMICIDE				
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	
SEX OFFENSES						
SEX OFFENSES: FORCIBLE SEX OFFENSES	3	0	3	1	0	
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	
ROBBERY	0	0	0	0	0	
AGGRAVATED ASSAULT	0	1	1	1	0	
BURGLARY	2	5	7	2	0	
MOTOR VEHICLE THEFT	0	0	0	0	0	
ARSON	0	2	2	1	0	

2005	Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
		CRIMINAL HOMICIDE				
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	
SEX OFFENSES						
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	1	0	
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	
ROBBERY	0	0	0	0	0	
AGGRAVATED ASSAULT	0	0	0	2	0	
BURGLARY	3	5	8	1	0	
MOTOR VEHICLE THEFT	0	1	1	0	0	
ARSON	1	0	1	0	0	

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

2004 Criminal Offenses	ON CAMPUS		ON CAMPUS (Total)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
CRIMINAL HOMICIDE					
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0
SEX OFFENSES					
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0
ROBBERY	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0
BURGLARY	0	3	3	0	0
MOTOR VEHICLE THEFT	0	3	3	0	1
ARSON	0	1	1	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

2006 Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	3	0	3	4	2
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	26	17	43	7	1
DRUG LAW VIOLATIONS	2	0	2	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

2005 Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
	Student Housing	Other			
ARRESTS					
LIQUOR LAW VIOLATIONS	6	0	6	0	0
DRUG LAW VIOLATIONS	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS					
LIQUOR LAW VIOLATIONS	22	4	26	3	0
DRUG LAW VIOLATIONS	1	0	1	0	0
ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

2004	Arrests and Judicial Referrals	ON CAMPUS		ON CAMPUS (total)	NON CAMPUS	PUBLIC PROPERTY
		Student Housing	Other			
ARRESTS						
	LIQUOR LAW VIOLATIONS	0	0	0	9	1
	DRUG LAW VIOLATIONS	0	0	0	1	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0
JUDICIAL REFERRALS						
	LIQUOR LAW VIOLATIONS	43	5	48	4	0
	DRUG LAW VIOLATIONS	9	2	11	0	0
	ILLEGAL WEAPONS POSSESSION	0	0	0	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

ON CAMPUS

Clery Bias Crime Statistics

2006 ON CAMPUS	Category of Bias						
	Clery Act Reportable Offenses	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0

2005 ON CAMPUS	Category of Bias						
	Clery Act Reportable Offenses	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0

2004 ON CAMPUS	Category of Bias						
	Clery Act Reportable Offenses	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0
Totals	0	0	0	0	0	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

NON CAMPUS

Clery Bias Crime Statistics

2006 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

2005 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

2004 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

PUBLIC PROPERTY

Clery Bias Crime Statistics

2006 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

2005 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

2004 Clery Act Reportable Offenses	Category of Bias					
	Race	Gender	Religion	Sexuality	Ethnicity	Disabilit
MURDER/NONNEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0
SEX OFFENSES: FORCIBLE SEX OFFENSES	0	0	0	0	0	0
SEX OFFENSES: NONFORCIBLE SEX OFFENSES	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
Totals	0	0	0	0	0	0

ALBERTSON COLLEGE CAMPUS SAFETY

Campus Security Report 2006

How do we compile these statistics?

The Department of Campus Safety collects the crime statistics disclosed in the charts through a number of methods. Campus Safety officers enter all reports of crime incidents made directly to the department through the Professional Incident Reporting Software System called Report Exec. After an officer enters the report in Report Exec, a department administrator reviews the report to ensure it is appropriately classified in the correct crime category. The department periodically examines the data to ensure that all reported crimes are recorded in accordance with the crime definitions outlined in the *FBI Uniform Crime Reporting Handbook* and the *FBI National Incident-Based Reporting System Handbook* (sex offenses only)

Report Conclusion

The Office of Campus Safety is committed to working with the college community to resolve all criminal matters in a timely fashion. All members of the Campus Safety department know that for this to happen they must cooperate and work hand-in-hand with faculty, staff, and students. By working together, we can create a safe and secure environment.