

Posted: 04/02/2024

Pay Rate: \$20

Status: Non-exempt, Part-time, varied hours



[The College of Idaho](#) invites applications and recommendations for a **Planetarium Presenter** to start May 1, 2024 and work through January 31, 2025.

The Planetarium Presenter will be responsible for writing, preparing, and presenting for regularly scheduled programs, and for special guest groups. They will prepare and distribute approved marketing materials for programs, as well as conduct general maintenance of planetarium equipment.

The successful candidate will possess a Bachelor's degree or advanced degree in education, astronomy, physical sciences, or theater. Ability to work non-traditional hours such as evenings and weekends, as well as present themselves professionally in all interactions and presentations as a representative of the college. Additionally, the candidate should have previous experience handling cash and credit card transactions for programs and equipment rentals. Proficiency in the use of Microsoft Office Suite (365) or related software, excellent communication, and organization skills are a must. Previous experience in a planetarium, museum, or science center is highly desired.

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of their employment without sponsorship from The College of Idaho. A current valid driver's license is also required and candidates must be vehicle insurable.

A complete application will include a current résumé, a cover letter addressing qualifications for the position, a statement on diversity that articulates a commitment to representation, inclusion, and equity, and the names and contact information of three (3) references, two (2) management and one (1) professional to hr@collegeofidaho.edu. Review of applications will begin immediately and continue until the position is filled. Additional information may be requested of qualified candidates as we move through the applicant review process.

With over 132 years of history, The College of Idaho is a regional and national leader in higher education. The College of Idaho is an [inclusive community](#) of exceptional learning that challenges the ambitious and forges pathways to success and purpose.

The College of Idaho is proud to be an equal-opportunity employer. We are committed to attracting, retaining, and maximizing academic excellence through a diverse and inclusive workforce.