



Founded in 1891, The College of Idaho is the state's oldest private college. The C of I has a national reputation for academic excellence and for preparing successful graduates, including seven Rhodes Scholars, three governors, four NFL players and countless business leaders and innovators. Our students enjoy small classes taught by outstanding professors, a close-knit community, a competitive [NAIA athletics program](#), outstanding visual and performing arts activities, and a beautiful [residential campus](#). The College is located in Caldwell, a community of 50,000 located in Idaho's vibrant Treasure Valley. Campus is just 30 minutes from downtown Boise, a thriving city with a multitude of dining and entertainment options including the Idaho Shakespeare Festival, the Boise Philharmonic Orchestra, professional sports and more. [Our Idaho setting](#) also offers world-class opportunities for hiking, camping, fishing, skiing, mountain biking and whitewater rafting.

The College of Idaho invites applications for a **Head Coach, Swimming**. The primary responsibilities of the Head Coach is instructing the college swim team, both males and females, as well as recruiting, scheduling, and fundraising.

### **Essential Functions:**

#### **Instruction/Coaching**

- Coach team during practice times, 2 ½ hours/day, 6 days/week
- Coach team during game 2 hours each game, 2 days/week during swim season
- Assist in teaching athletes fundamentals of sport
- Oversee student athletes during practices
- Schedule practices, make up games, etc.
- Work with strength and conditioning coach to develop a strength program
- Monitor team members for eligibility (grades)

#### **Scheduling**

- Schedule other teams to compete against, home and on the road
- Call teams to coordinate schedules
- Create schedule for non-conference games

#### **Recruiting**

- Recruiting student-athletes that fit with the academic and athletic standards of the college
- Observe competitions and meet with prospective athletes

#### **Fundraising**

- Solicit contributions from organizations
- Organize team fundraising opportunities

#### **Miscellaneous**

- Develop aquatic programs for athletic conditioning and rehabilitation
- Make recommendations on safe use of the facility

*Perform other duties as assigned or needed.*

### **Knowledge, Skills, and Abilities**

- Must be an accomplished coach, leader, and teacher both on and off the field
- Demonstrated excellence in ability to teach competitive swimming.
- Have an understanding and appreciation of the NAIA, philosophy, and the role of athletics within a private liberal arts college.
- Must adhere to NAIA guidelines, performance standards, policies and 5 core values
- Knowledge of Microsoft Office suite
- Excellent communication skills, both oral and written, in English
- Excellent organizational skills

### **Qualifications**

- Requires a Bachelor's degree in physical education, recreation, health, or related field
- Prior competitive swim coaching experience required; collegiate swim coaching experience preferred
- Current teaching and safety certifications (CPR/WSI/CPO) are required or must be obtained within first semester of employment.
- Demonstrated successful experience in recruiting
- Must possess a current valid driver's license, be vehicle insurable with a good driving record in accordance with The College of Idaho's vehicle policy

This is a full-time 12-month position that includes a comprehensive benefits package.

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of the contract without sponsorship from the College.

The College of Idaho values personal attention and collegiality, thus a familiarity with and understanding of a small and residential campus are highly desirable. A sincere interest in students, excellent communication skills, and support of the College's mission are also required.

To apply, submit a cover letter addressing qualifications for the position, a resume, and the names and contact information of three references, two management and one professional to [hr@collegeofidaho.edu](mailto:hr@collegeofidaho.edu). Application review will begin immediately. Applications will be accepted until suitable candidates are selected.

The College of Idaho is proud to be an equal opportunity employer. We are committed to attracting, retaining, and maximizing the performance of a diverse and inclusive workforce.