

Posted 08/11/2017  
Hourly range \$10.00



The College of Idaho invites applications for an Instructional Laboratory Technician. The Instructional Laboratory Technician provides laboratory, technical support for the Biology Department.

The College of Idaho has much to offer. Founded in 1891, The College of Idaho is the state's oldest private college. The C of I has a national reputation for academic excellence and for preparing successful graduates, including seven Rhodes Scholars, three governors, four NFL players, and countless business leaders and innovators. Our students enjoy small classes taught by outstanding professors, a close-knit community, a competitive [NAIA athletics program](#), outstanding visual and performing arts activities, and a beautiful [residential campus](#). The College's innovative [PEAK curriculum](#) challenges students to attain competencies in the four knowledge peaks of the fine arts and humanities, natural sciences and mathematics, social sciences and history, and a professional field, enabling them to graduate with an academic major and three undergraduate minors in four years. The College is located on a beautiful campus in Caldwell, a community of 50,000 located in Idaho's vibrant Treasure Valley. Campus is just 30 minutes from downtown Boise, a thriving capital city with a multitude of dining and entertainment options including the Idaho Shakespeare Festival, the Boise Philharmonic Orchestra, professional sports, and more. The area also offers world-class opportunities for hiking, camping, fishing, skiing, mountain biking and whitewater rafting. Our low cost of living, coupled with access to almost everything imaginable makes [our Idaho setting](#) a great location to further your career path. At the College of Idaho, you are important and you can make a difference. For more information on The College of Idaho, visit [www.collegeofidaho.edu](http://www.collegeofidaho.edu).

### Essential Functions

- Maintain instruments and equipment used in biology teaching labs including, but not limited to:
  - Microscopes
  - Micropipettes
  - Fume hoods
  - Autoclaves
  - Centrifuges
  - Spectrometers
  - Water purification systemsThis includes arranging for professional service when needed and maintaining manuals and logs of service and repairs
- Prepare teaching labs; clean-up/take down after each lab. This includes, but is not limited to, preparing media and chemical solutions
- Assist with training and supervision of student course lab assistants
- Maintain greenhouse
- Provide animal and plant care
- Assist faculty members and students with research projects completed by students in biology lab-based courses
- Help to ensure safe procedures in biology labs

*Perform other duties as assigned.*

### **Knowledge, Skills, and Abilities**

- Knowledge of Microsoft Office suite; understanding of basic database operation
- Excellent communication skills, both oral and written, in English
- Ability to maintain a high level of customer service
- Excellent interpersonal and relationship skills to support multiple personalities in a professional manner
- Self-motivated, willing to work independently
- Detail oriented while adhering to guidelines, performance standards and policies
- Strong work ethic and unquestioned personal integrity
- Articulate, high-energy and goal-oriented
- Knowledge of chemical safety
- Knowledge of OSHA and EPA regulations
- Ability to maintain confidentiality

### **Minimum Qualifications**

- Bachelor's degree in Biology
- Minimum of three to five years experience in biology labs or equivalent experience is required
- Knowledge and ability to use scientific instruments
- Possession of a valid drivers' license to meet insurance company rules and regulations for driving underwriting criteria

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of the contract without sponsorship from The College of Idaho.

This is a full-time, 12-month position with excellent benefits.

To apply please submit a cover letter addressing qualifications for the position, a resume, and the names and contact information of three references, two management and one professional, to [hr@collegeofidaho.edu](mailto:hr@collegeofidaho.edu).

Application review will begin September 4, 2017. Applications will be accepted until suitable candidates are selected.

The College of Idaho is proud to be an equal opportunity employer. We are committed to attracting, retaining, and maximizing the performance of a diverse and inclusive workforce.