

Posting: 08/07/2019  
Hourly rate of pay: \$12.27-\$13.62  
Status: Part-time -20 hours a week



The College of Idaho invites applications for an Instructional Laboratory Technician. The Instructional Laboratory Technician provides laboratory, technical support for the Biology Department.

### **Essential Functions**

- Maintain instruments and equipment used in biology teaching labs including, but not limited to:
  - Microscopes
  - Micropipettes
  - Fume hoods
  - Autoclaves
  - Centrifuges
  - Spectrometers
  - Water purification systemsThis includes arranging for professional service when needed and maintaining manuals and logs of service and repairs
- Prepare teaching labs; clean-up/take down after each lab. This includes, but is not limited to, preparing media and chemical solutions
- Assist with training and supervision of student course lab assistants
- Maintain greenhouse
- Provide animal and plant care
- Assist faculty members and students with research projects completed by students in biology lab-based courses
- Help to ensure safe procedures in biology labs

*Perform other duties as assigned.*

### **Knowledge, Skills, and Abilities**

- Knowledge of Microsoft Office suite; understanding of basic database operation
- Excellent communication skills, both oral and written, in English
- Ability to maintain a high level of customer service
- Excellent interpersonal and relationship skills to support multiple personalities in a professional manner
- Self-motivated, willing to work independently
- Detail oriented while adhering to guidelines, performance standards and policies
- Strong work ethic and unquestioned personal integrity
- Articulate, high-energy and goal-oriented
- Knowledge of chemical safety
- Knowledge of OSHA and EPA regulations
- Ability to maintain confidentiality

### **Qualifications**

- Bachelor's degree in Biology
- Minimum of three to five years experience in biology labs or equivalent experience is required
- Knowledge and ability to use scientific instruments
- Must possess a current valid driver's license, be vehicle insurable with a good driving record in accordance with The College of Idaho's vehicle policy

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of the contract without sponsorship from The College of Idaho.

Candidates meeting qualifications listed above should submit a cover letter addressing their qualifications for the position, a current resume, and the names and contact information of three (3) references, two (2) management and one (1) professional to [hr@collegeofidaho.edu](mailto:hr@collegeofidaho.edu). Application review will begin immediately; applications will be accepted until suitable candidates are selected. To learn more about The College of Idaho please visit [www.collegeofidaho.edu](http://www.collegeofidaho.edu)

The College of Idaho is proud to be an equal opportunity employer. We are committed to attracting, retaining, and maximizing the performance of a diverse and inclusive workforce.