

INTERVIEW ATTIRE GUIDE

Besides your application materials, an interview is your opportunity to put your best, most polished self forward. Make sure you are comfortable with your interview attire decisions because if you feel uncomfortable, you will come off as uncomfortable. The following guidelines can help you prepare.

- **Suit or Separates:** Choose a solid suit or matching separates (jacket, blazer, skirt, pants, or dress). Neutral colors such as black, dark gray, or navy are good choices as they pair well with other colors. Make sure your suit is clean and pressed/ironed.
- **Dress Shirts and Alternatives:** A basic long-sleeve button-up shirt, cleaned and unwrinkled, is preferable (tuck it in). Alternative tops include blouses, camisoles, and knit tops. Whatever variation of shirt you choose, make sure you are comfortable with how it feels and works with your jacket/cover/suite choice.
- **Shoes:** Choose solid color leather or patent dress shoes (no open toes). Depending on the type of shoes you are wearing, make sure and wear nylons or dark dress socks. Also, be sure to clean and/or shine your shoes the night before.
- **Accessories:** Less is more! Stick to 3 or less subtle jewelry items (necklace, bracelet, watch, rings, earrings, tie clip, etc). Ties should be solid or have a basic pattern. Tip: your belt should match the color of your shoes.
- **Portfolio/Padfolio:** Have copies of your resume, a notepad, and pen. It is highly recommended that you do research on the company, agency, or location you are applying to. It is appropriate to bring notes with you, but be sure you do not rely on your notes during the interview (you should be well prepared prior to your interview).
- **Personal items:** If you opt in for a briefcase or tote, make sure it is professional. This also allows you to carry your portfolio/padfolio and other items such as: wallet, phone, and keys all in one place. However, make sure your phone is turned off during the *entire* interview.
- **Hygiene:** Your hair should be tamed and out of your face. Make sure facial hair is cleanly shaven. If you choose to wear make-up, make sure it doesn't distract or detract. Make sure your nails are cut and clean. Refrain from wearing perfume or cologne as you do not know how sensitive your interviewer(s) is/are.