THE COLLEGE of IDAHO

The College of Idaho invites applications and recommendations for a **Web Application Administrator**. If you are looking to join a dynamic Information Technology team, and want to be part of a close-knit inclusive community that provides stability and work-life balance, this job is for you. This multifaceted role involves ensuring the smooth operation of applications, maintaining website and course content, ensuring security, and collaborating with cross-functional teams.

The Web Applications Administrator plays a pivotal role in the administration of various web applications including a Drupal-based content management system (Drupal CMS) and Instructure Canvas, a learning management software (LMS). They will perform a range of technical and administrative activities to plan, organize, and administer a portfolio of digital assets owned or operated by The College of Idaho. This involves the management of various online assets, such as websites, web applications, and digital platforms, to achieve specific objectives and maximize their effectiveness.

The successful Web Application Administrator will have three or more years of relevant website management experience, preferably in academia or media/digital marketing. Web Administration experience including Drupal CMS and Instructure Canvas, scripting languages, PHP, Python, xml/sxl, JavaScript, PowerShell, using CSS and Google Analytics, version control systems (e.g., Git), writing and operating APIs. They should have a working knowledge of: web technologies, database management, and system integration, as well as web server administration (e.g., Pantheon, Apache, Nginx, Microsoft IIS), and web security best practices. Candidates will possess a Bachelor's degree in Computer Science, Mathematics, Information Technology, or related field (or equivalent experience).

Candidates must be authorized to work in the United States as of the expected hire date and throughout the date of their employment without sponsorship from The College of Idaho. A current valid driver's license is also required and candidates must be vehicle insurable.

The College of Idaho offers competitive benefits including a tuition waiver for dependents, health insurance, a retirement plan with employer match after one year of employment, generous paid time off, free access to on-campus fitness centers, and free admission to campus events.

A complete application will include a current résumé, a cover letter addressing qualifications for the position, a statement on diversity that articulates a commitment to representation, inclusion, and equity, and the names and contact information of three (3) references, two (2) management and one (1) professional to hr@collegeofidaho.edu. *Application review will begin immediately*. Applications will be accepted until suitable candidates are selected.

With over 132 years of history, The College of Idaho is a regional and national leader in higher education. The College of Idaho is an inclusive community of exceptional learning that challenges the ambitious and forges pathways to success and purpose.

The College of Idaho is proud to be an equal opportunity employer. We are committed to attracting, retaining, and maximizing academic excellence through a diverse and inclusive workforce.